



TOPEKA, KANSAS

# NEWS & VIEWS

Department of Kansas  
P.O. Box 1008, Topeka, Kansas 66601-1008

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APRIL 2023

Post Officers - Section 217 of the Manual of Procedure states that Posts will nominate officers at the meeting in March and will elect Post officers at the April meeting. Installation of Post Officers should be scheduled before the convening of the Department Convention.

Report of Election – A form for reporting 2023-2024 Post Officers has been mailed to Post Quartermaster. This can also be completed online through the Online Membership System (OMS) if you submit this report online, Post and Department will be emailed copies. **Due to Department and National by June 1<sup>st</sup>.**

Trustee Audit - March 31<sup>st</sup> ended the 3<sup>rd</sup> quarter and Trustees' Report of audit is now due. **\*Remember, if you have your Post audit in or Postmarked by April 10, 2023, you get 5 extra points towards All-State competition.**

Resolutions - proposed by Posts and to be considered by the Department Convention must be received at Department Headquarters by May 11<sup>th</sup>.

Record books - Just a reminder that Community Activities Record books are due at Department Headquarters NO later than April 10<sup>th</sup>.

Loyalty Day - is May 1<sup>st</sup> and hopefully your Post has a ceremony planned.

Post Incorporation - The annual incorporation report is due by the 15<sup>th</sup> day of the sixth month following the close of your business year. Go online to [www.kssos.org](http://www.kssos.org) to submit the annual report.

I.R.S. Form 990/990 N - Posts operating on a calendar year (Dec. 31) Form 990 is due by May 15<sup>th</sup>. All Posts can use Form 990 or Form 990 EZ to file. Posts with gross receipts less than \$50,000.00 should use the 990 N Postcard, instructions for the 990 N Postcard are available at <http://epostcard.form990.org/> *Remember all Posts are now required to file a 990.*

Buddy Poppies - Has your Post ordered Buddy Poppies for Spring distribution? The program runs from July 1 to June 30.

Community Service – reporting program starts April 1, 2023 to March 31, 2024. Please only report current activities for the 2023-24 year. **Reports will only be accepted on new website (vfwks.org)**

District Meetings - Your District meeting is scheduled during April, hope you have plans to attend. Election of District Officers will be held.