

# GENERAL ORDERS

AND DEPARTMENT HEADQUARTERS MEMORANDA  
VETERANS OF FOREIGN WARS OF THE UNITED STATES  
**DEPARTMENT OF KANSAS**

*VOL 104-9*

TOPEKA, KANSAS

PLEASE READ AT POST MEETING

MARCH 2024

1. March 31st marks the close of the Community Activities Recordbook year. Recordbooks must be at Department Headquarters by April 10 for judging. Can be in book form or on a CD.
2. Posts are urged to start planning now for Loyalty Day observance in their community. Requests for Loyalty Day material should be forwarded to National Headquarters, attention of the Programs Department.
3. Commanders on all levels should begin organizing their 2024 Memorial Day Buddy Poppy distribution. Every Post is urged to distribute VFW Buddy Poppies.
4. Posts are hereby notified that Buddy Poppies cost \$290.00 per thousand or \$35.00 per hundred.
5. Duty of Post Commander: Section 218 (a)(1)k. in the Manual of Procedure – Assure that the Commander or their representative attend all properly called District Conventions or meetings and County Council meetings (if applicable).
6. Pursuant to Section 403 of the National By-Laws and Manual of Procedure each District shall hold an annual District Convention for the purpose of electing District Officers, such convention to be held not less than ten (10) days nor more than seventy-five (75) days prior to the convening of the Department Convention. Listed immediately below are the dates, locations and times of these meetings.

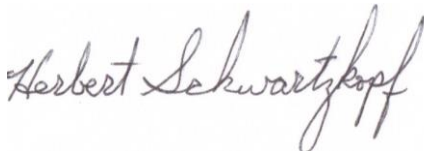
## Officer Assigned

1	April 6	10:00 A.M.	9271	Tonganoxie	Terry Fletcher, Sr. Vice
2	April 20	10:00 A.M.	7397	Lenexa	Jay Boyle, CofS
3	April 20	9:30 A.M.	704	Parsons	Charlie Cravens, Jr. Vice
4	April 6	10:00 A.M.	3279	Abilene	Jim Langley, Commander
5	April 28	10:00 A.M.	6957	Haysville	Terry Fletcher, Sr. Vice
6	April 21	10:00 A.M.	8871	Plainville	Jim Langley, Commander
7	April 13	9:30 A.M.	3166	Liberal	Jim Langley, Commander

7. VFW Posts operating clubs and canteens are hereby notified that operation of such clubs or canteens shall be permitted during regular or special Post meetings, only if the meeting room is physically separated from the clubs and canteens. If operation of the club or canteen becomes disruptive of the meeting the clubs or canteens shall be closed immediately for the duration of that business meeting. Club or canteens will be closed during District and Department meetings in a Post which hosts such meetings.

8. The Annual Department Convention will be held in Topeka, Kansas, June 6-9, 2024.
9. Attention is directed to Section 213 concerning arrearages of Posts for dues, money, audits, inspections, Quartermaster Bond and other obligations shall be deprived of all representation at District or Department Convention.
10. Post Commanders and Quartermasters are urged to watch deadline dates for Department and National Awards.
11. Posts are reminded that resolutions to be considered by the Department Convention must be submitted to Department Headquarters at least thirty (30) days prior to opening date of the convention. Resolutions concerning changes in Department By-Laws must be received by April 20th in order to be published in the May issue of the VFW Bulletin.
12. Attention is called to Section 217 of the National By-Laws and Manual of Procedure which provides "Nomination of Post Officers shall open in March and remain open until Election in April and installed prior to the convening of the Department Convention."
13. Posts are reminded of the By-Laws requirement, Section 215 Post Officers, elected or appointed shall submit proof of eligibility for verification by the Post Commander and Post Adjutant prior to installation of office.
14. All Posts in the State of Kansas who are incorporated need to fill out the annual report form, which should be completed and returned to the Secretary of State no later than April 15th. If you need the report form, please call the Secretary of State (785-296-4564) or go online to [www.kssos.org](http://www.kssos.org) if you fail to submit the annual report and pay the forty dollar (\$40.00) fee, your incorporation will be cancelled.

By order of  
Jim Langley, Commander  
Department of Kansas, VFW



ATTEST: Herbert Schwartzkopf, Adj.-Qm.  
Department of Kansas, VFW